

October 4, 2022

The Grant County Commission met at 8:00 AM with Commissioners Buttke, Mach, Stengel, Street and Tostenson. Chairman Stengel called the meeting to order with a quorum present. Motion by Tostenson and seconded by Buttke to approve the minutes of the September 20<sup>th</sup> meeting as presented. Motion carried 5-0. Minutes filed. Motion by Mach and seconded by Tostenson to approve the agenda as presented. Motion carried 5-0.

Members of the public present: None. Staff member present was States Attorney Schwandt.

**Public Comment:** Chairman Stengel called for public comment. There were no comments. Chairman Stengel closed the public comment.

**Highway:** Supt. Schultz and Assistant Supt. Daren Peterson presented for signature the Bridge Improvement Grant Agreements for preliminary engineering on two bridges that were awarded a BIG grant. The bridge numbers are 26-320-101 and 26-293-210. Motion by Street and seconded by Buttke to approve BRO 8026(00) 23-1, PCN 0098G for structure 26-293-210 for the preliminary engineering grant award of \$47,200 with an 80/20 cost share. Motion carried 5-0. Motion by Buttke and seconded by Street to approve BRO 8026(00) 23-2, PCN 0098J for structure 26-320-101 for the preliminary engineering grant award of \$47,200 with an 80/20 cost share. Motion carried 5-0. **ROW/Utility:** Motion by Tostenson and seconded by Buttke to approve Chairman Stengel to sign the ROW and utilities certificates for Projects BRO 8026(36) 08MP and BRF 6266(08) PCN 08MN. Motion carried 5-0. **Motor grader:** Currently, there are two motor grader bids available to purchase from. The Butler Machinery bid for a motor grader to be delivered in 2023 is \$404,897.37 complete with wing attachment. The bid from RDO for a John Deere motor grader with wing attachment is 393,749.00. Motion by Tostenson and seconded by Street to approve the purchase from RDO with a delivery date of June of 2023. Motion carried 5-0.

**Executive Session:** Motion by Tostenson and seconded by Buttke to enter executive session at 8:22 AM for the purpose of a personnel issue pursuant to SDCL 1-25-2(1). Motion carried 5-0. Auditor Layher, States Attorney Schwandt, Supt. Schultz and Assistant Supt. Peterson were present. Chairman Stengel declared the meeting open to the public at 8:32 AM. Motion by Tostenson and

seconded by Mach to appoint Daren Peterson as Hwy. Supt. effective 10-28-22 upon the retirement of Kerwin Schultz. Motion carried 5-0.

**Dept. Reports:** Treasurer DeVaal reported there were 288 motor vehicle transactions the month of September. The staff have all completed the memorandum of understanding agreement with the Dept. of Motor Vehicles. The new license plate design was shown. She has contacted property owners with delinquent taxes and is working with the owners on payment. **DOE:** Kathy Steinlicht reported they are out in the field inspecting new construction and have completed 6 townships. Her deputy began his duties on September 19<sup>th</sup>. The building permits from the towns will need to be received before inspecting their new construction. **ROD:** Becky Wellnitz reported all is going well in her office. The quarterly report for July through September shows a total of 3,876 documents and fees collected of \$34,172.25. **EM:** Kevin Schulke reported the 2022 Homeland Security grant will be used to purchase P25 radios; the statewide OEM exercise being planned for 2023; the Crisis Track Conference he attended in Huron; the first responder training covering 3 nights of classroom training, and the LEPC tour of area businesses. **4-H:** Advisor Sara Koepke reported this is National 4-H Week and she had spent an hour on the local radio station promoting the program. Sara is working on programming for the Feed to Carcass program; the Food; Fun & 4-H program; and the online platform for the Adopt a Cow program. She asked permission to revise the fee structure for reserving the complex for a shorter time and she developed an online form for the initial request to reserve the complex.

**Bid:** The sealed bids received for the 2013 Ford Explorer were opened with three bids received. The bids received are as follows: Ringwood Motors: \$2,180; Doug Gulley: \$2,613 and Guardian Fleet: \$5,795. Motion by Tostenson and seconded by Buttke to accept the bid of \$5,795 from Guardian Fleet. Motion carried 5-0.

**Travel:** Motion by Street and seconded by Buttke to approve travel expenses for States Attorney Schwandt to attend the UJS Summit on Disrupting System Involvement for SD Youth in Oacoma. Motion carried 5-0.

**Consent:** Motion by Buttke and seconded by Street to approve the consent agenda. Motion carried 5-0.

1. Approve the hiring of Shannon Scoblic as dispatcher effective 9-26-22 at \$16.85 per hour
2. Approve the hiring of Glenda Bohn as Visiting Neighbor Aide effective 10-03-22 at \$15.10
3. Approve budget supplement hearing date of October 18 at 9 AM for Library Fund 246
4. Approve step increase for Jody Keyes to 6-month rate of \$18.45 effective 10-04-22
5. Approve Rita Grabow as Library volunteer effective 09-19-22

6. Approve 1 year contract with Scantron for Fortinet domain and antispam services at \$1,317.27
7. Approve roof repair contract with Tecta America for \$9,312.00
8. Approve SD Opioid Settlement agreement with the SD Dept. of Social Services to receive \$3,572.24

**Unfinished Business:** None

**New Business:** Auditor Layher reported the new doors for the south side of the Courthouse will be installed over the weekend. The quote for a new phone system to connect all the offices under one system was \$4,208.75 and will be considered for approval on October 18. Commissioner Mach brought forth for discussion a firefighter first responder class at a cost of \$200 per participant. He asked if the Commission would consider funding a portion of the fee. This item will be on the next agenda.

**Correspondence:** The Commission received an invitation to attend the Conservation District Legislative Conference in Webster.

**Claims:** Motion by Street and seconded by Buttke to approve the claims. Motion carried 5-0. AUTOVALUE, supplies 259.27; AVERA MCKENNAN, prof services 11,125.00; BITUMINOUS PAVING, rental 4,440.00; BLACKSTRAP, supplies 2,258.95; CENTER POINT, books 93.73; CHS, diesel fuel 5,341.36; CITY OF MILBANK, water & sewer 583.51; CITY OF WATERTOWN, non-emergency dispatch 6,000.00; COLEPAPERS, supplies 325.34; COLONIAL RESEARCH CHEMICAL, supplies 135.68; CONSOLIDATED READY MIX, gravel 5,021.74; DELORIS RUFER, lib rent 100.00; EMERGENCY SERVICE MARKETING, contracted proj 2,725.00; FISHER SAND & GRAVEL, gravel 1011.89; G & R CONTROLS, maint & repair 898.00; GRANT CO EC & DEV BOARD, allocation 8,750.00; GRANT/ROBERTS AMBULANCE, allocation 2,458.33; IAAO, dues 150.00; INSIGHT PUBLIC SECTOR, supplies 587.50; ISTATE TRUCK, repairs 1,618.50; JASON SACKREITER, garbage service 180.00; KEN VANORNY, prof services 1,100.00; MICROMARKETING, audio/visuals 49.80; MIDCO, library internet 103.94; MIKE SMITH, prof services 120.00; MILBANK AUTO PARTS, supplies 1,093.55; NATIONAL 4-H COUNCIL, supplies 49.95; NORTHWESTERN ENERGY, natural gas 23.60; OFFICE PEEPS, repairs 57.84; QUICK PRO LUBE, maint & repair 87.96; RELX, online charges 725.00; RIVER STREET PETROLEUM, ethanol 9,637.28; SCOTT BRATLAND, court appt atty 7,989.05; SD DEPT OF HEALTH, health nurse 1,953.25; SD PUB ASSURANCE ALLIANCE, insurance 2,714.56; STAR

LAUNDRY, rentals 114.80; TROY HOYLES, prof services 319.50; TRUENORTH STEEL, culverts 10,910.10; TWIN VALLEY TIRE, repair & tires 1,605.29; VALLEY RENTAL & RECYCLING, allocation 650.00; WEGNER AUTO, auto motor equip 35,700; XEROX CAPITAL SERVICES, copier rental 455.89. TOTAL: \$129,525.16.

GRAND JURY FEES: \$837.68.

Payroll for the following departments and offices for the September 28, 2022, payroll are as follows: COMMISSIONERS 3,335.90; AUDITOR 10,254.27; ELECTION 657.41; TREASURER 5,743.65; STATES ATTORNEY 7,259.40; CUSTODIANS 5,408.20; DIR. OF EQUALIZATION 3,077.60; REG. OF DEEDS 4,673.38; VET. SERV. OFFICER 1,321.20; SHERIFF 13,834.35; COMMUNICATION CTR 7,342.11; PUBLIC HEALTH NURSE 1,011.85; ICAP 104.00; VISITING NEIGHBOR 2,248.75; LIBRARY 8,466.37; 4-H 3,894.83; WEED CONTROL 2,672.25; P&Z 3,671.01; DRAINAGE 803.83; ROAD & BRIDGE 37,567.11; EMERGENCY MANAGEMENT 2,713.50. TOTAL: \$126,060.97.

Payroll Claims: FIRST BANK & TRUST, Fed WH 9,558.21; FIRST BANK & TRUST, FICA WH & Match 15,337.74; FIRST BANK & TRUST, Medicare WH & Match 3,587.20; ACCOUNTS MANAGEMENT, deduction 145.32; AMERICAN FAMILY LIFE, AFLAC ins. 1,496.30; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 47,493.08; COLONIAL LIFE, ins 37.98; DEARBORN NATIONAL, life ins. 274.54; LEGAL SHIELD, deduction 51.80; OFFICE OF CHILD SUPPORT ENFORCEMENT, child support 210.00; OPTILEGRA, ins 412.35; SDRS SUPPLEMENTAL, deduction 1,280.83; SDRS, retire 13,600.30. TOTAL: \$93,485.65.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be October 18 and November 1, 10 (canvass) and 15, 2022 at 8 AM. Motion by Tostenson and seconded by Buttke to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

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Karen M. Layher, Grant County Auditor

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Doug Stengel, Chairman, Grant County Commission